



CCE PTO Meeting Minutes
Tuesday, August 15, 2023
6:00 - 7:00pm

I. Welcome/Introductions - Megan Blakley- Seiler, Emily Guggino, Amy Rahne, Liz Wyknenko, Sara Welles, Denise Dice, Lisa White, Amy Haines, Kathy Skinner, Casie Rust, James Meneninger, Kim Butler, Melissa White, Lindie Hunhoff, Rebecca Hu, Christine Parsons, Kelly Conrad, Michael Grigsby, Pucci Grigsby, John Landauer, Kate Landauer, Amanda Young, Jessica Hern, Monica Stott, Jennifer Peasly, Holly Lehr, Kim Carlson, Kim Geary, Tonya, Kirsten Sola, Becky Skinner, Tonya Fucile

- Many new parents attended. They were interested in attending to meet others, get involved, help out, build community

II. Feedback on Recent PTO events

- Open House/Supply Drop Off: Mon Aug 7th -
 - Positive parent experience.
 - Kona Ice - do we need an invoice?
 - We sold a lot of CCE tee shirts - let's have them available at more events.
- Kindie Popsicles on the Playground: Thurs Aug 10th
 - Online read-aloud by Ms. Rahne was very successful.
- Kindie Tea: Fri Aug 11th
 - Kindie tea was nice. People enjoyed the "fanfare" about joining the school. The Kindergarteners were also excited about all the activities on different days.
- New-dle Night: Fri Aug 11th
 - Really positive experience with the New-dle Night. Fun for the children and the adults felt very welcomed.
 - Maybe move the New-dle night to a different night? Some of the Kindergarteners were too tired from the first day of school.
- Chipotle Restaurant Night: Weds Aug 9th
 - We raised \$900 from Chipotle - they donate 33% of sales back to the school.
 - Timing was successful - parents were happy to have a break from cooking at the beginning of the school year.
 - Communication was successful
- Modern Market - August 30th 11am - 9pm
 - Modern Market donates 30% of sales back to the school so let's make sure to promote this!

III. Financial Update

- Recap from last year:
 - \$33,000 spent on the Library - all new technology, artwork, furniture
 - \$23,000 on the Shade Structures
 - The PTO gives each teacher \$100 a semester to purchase items for class
 - \$10,000 to upgrade the Teacher's Lounge
- This year:
 - Expenses:
 - \$2,000 on the shirts - so far made back \$1,600
 - \$200 on sign
 - \$600 for the coffee cart - coffee run by the students in the SSN program.
 - \$1,200 on Artsy Face for the carnival
 - \$900 on Newdle Night
 - Deposits:
 - \$2,800 from King Soopers
 - \$108 Skate City
 - 108 tickets pre sold to the carnival (not a fundraiser - try to break even)
 - Questions:
 - Drainage for the Garden? Principal Rhane will look into this.
 - Planning to install benches under the shade structures.
 - There was a request for Communication Boards for students with autism to use at recess. We need to narrow down which and the cost
 - 6th grade tee shirts for Outdoor Ed will cost around \$800. Using ACE.
- How did we make money last year?
 - Fun Run
 - The Auction
- What is the process for spending the money?
 - How to prioritize - we take input from Principal Rahne
 - The PTO falls under the Douglas County Schools Foundation Umbrella - we are a 501c3 so we do have rules to follow regarding spending and reporting.

IV. Upcoming Events

- Back to School Night: Thurs Aug 17th 6-8pm
 - Let's have the shirts for sale
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- Carnival: Sat Aug 19th 1-3:30pm
 - Bounce Houses, Games run by HS volunteers, Face Painting, Cotton Candy, Kona Ice, Popcorn.
 - Let's advise folks to bring water - it will be very hot
 - The PTO has access to water jugs - let's use those to create a water fillup station.
- Scurry Fun Run: Thurs Sept 7th morning
 - Assembly August 23rd.

- FunRun Sep 7th. Will need day-of volunteers: hand out the bracelets, popsicles at the end. Sign up genius will be sent.
- The prizes are experiences - based on classroom totals.
- Dedicate the money to the books

V. Monica Stott – New CCE Librarian Update

- Mrs. Stott has only been at CCE for 2 weeks and has already made a ton of progress - thank you for your hard work!
- Our library was rated on the lower end of DCSD libraries by the county and we have work to do to upgrade it.
 - We need to continue to update the books in the library. Estimate to completely upgrade the books \$50,000
 - The Book Fair typically brings in \$6,000
 - Confirm dates of Book Fair with Kristalynn
 - Money from the Scurry will go to the book buying effort.
 - The District will match \$5,000 if we raise \$5,000
 - The District is helping organize the library
 - Additional Fundraiser idea for books - “Acts of Kindness” - a community project through Raise Craze. Maybe for the Spring?
- Library Analysis details: We are just out of the red zone for the district from the TitleWave analysis.
 - Our average age of a book is from 2006 and should be 2018. This is because the newer printed books are usually in better shape and are under warranty.
 - We should have 15 books per student per school, we have 12.9.
 - Many of the classic books are in rough shape.
 - How did we get behind in our book collection?
 - With limited funds we had to decide priorities - we needed to update technology for student access and so students could participate in standardized testing.
 - We have great E- Resources bought by the District.
 - Online and Audio books - promote to the students/families?
Through the school website
 - How do we order the books? DCSD sends out the recommended books. The District also keeps data on which books are popular.
 - Looking for volunteers to put books back.
- More info coming from Mrs. Stott in the next few weeks, months.

VI. Principal Rahne Report

- To the PTO - Thank you for helping to create a positive climate for the teachers and students.
- We will start doing monthly assemblies - Fun Run Assembly - 2 different times
 - Sep 6th - NED Assembly

- Lunchroom is doing a PAWS event - October 3rd. If your student is recognized you will be invited.
- Middleschoolers will come to the school to do some projects.
- In & Out Truck - Money goes to Grizzly Gives
- Book Fair - Confirm dates with Kristalyn
- Teacher Appreciation Week - Coming soon! We will talk about this event in more detail, and how you can volunteer, at the next meeting.

VII. Open Discussion

- How to add or suggest a new fundraiser event?
 - Bring the idea to a meeting or email a member of the PTO!

VIII. Next PTO Meeting Date: Tuesday September 12th 6-7pm

- SAC (School Accountability Committee) meeting will follow 7-8 pm. You are welcome to stay and learn more about the finances of the school.

IX. Adjournment